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## PROFESSIONAL APPRAISERS ASSOCIATION OF SOUTH DAKOTA

### Minutes

Thursday, June 24, 2021, Pierre, SD  
Board of Directors Summer Meeting

#### **Call to Order**

President Sandra Gresh called the meeting to order at 1:30 pm Central Time, June 24, 2021, noting that a quorum was present.

#### **Roll Call**

##### **Members present:**

Amy Frink, Bill Bear, Brooke Newstrom, Charlotte Deaver, Craig Steinley, Marshall Miller, Marv Siebrecht, Mary Houk, Sandra Gresh, and Scott Kopplin.

##### **Excused:**

Peggy Kalt.

##### **Guests:**

Scott Amundson, Executive Director, Appraiser Certification Program  
Anna Bennett, Senior Secretary, Appraiser Certification Program  
Sherry Bren, Special Guest  
Missy Hill, Special Guest

##### **Staff:**

Bev Luke, PAASD Executive Secretary

#### **Approval of Minutes**

Motion: (Marv Siebrecht) To approve the minutes of the January 18, 2021, PAASD Board of Directors' virtual meeting via Zoom as written. Seconded by Bill Bear.

**Motion passed.**

#### **Standing Committee Reports**

##### **Financial Report – Craig Steinley**

Craig presented the 2021 YTD financials through June 21, 2021.

Motion: (Amy Frink) To approve the 2021 Year-To-Date Financials as presented. Seconded by Scott Kopplin.

**Motion passed.**

##### **Membership Report – Bill Bear**

As of June 24, 2021, there are 90 - 2021 members, 17 – 2022 members, and 1 - 2023 member.

Bill noted that the member survey has been put together, personal phone calls of non-renewals will be made, and the pamphlet explaining the merits of being a PAASD member will be given to trainees.

##### **Education Report – Mary Houk**

Mary Houk presented the final reports for January 2021 and May 2021 virtual via Zoom classes. She reviewed the Supervisory/Trainee course – one course offered in-person in June 2021 with eighteen in attendance.

Mary then reported that the Fall Conference is scheduled for Deadwood, SD, on September 30<sup>th</sup> and October 1, 2021, at the Lodge At Deadwood, per previous Board action in January. The 7-hour Appraisal Institute class "Rapid Response: Market Analysis in Volatile Markets" will be presented.

The Annual Meeting is scheduled for January 19-21, 2022, in Chamberlain at Arrowwood at Cedar Shore. Since the new 7-hour USPAP Update Course will be coming up, one offering will be USPAP.

**Public Relations/Social Report – Amy Frink**

Amy reported she is working on auction items and sponsor recruiting for the 2022 Annual Meeting.

**Special Committee Reports**

**Government Affairs Report – Craig Steinley**

In July 2020, the law went into effect to allow credentialed appraisers to perform evaluations for federally regulated financial institutions.

In December 2020, the new administrative rules surrounding this law went into effect.

In January 2021, the new statute was passed regarding the Experience Training Program (ETP). The law will become effective July 2021.

Craig then introduced the new Executive Director of the SD Appraiser Certification Program, Scott Amundson.

**Website – Craig Steinley**

Factor 360 is working on enhancements to the website. Most of the enhancements will be on the back-side that will help the Executive Director with day-to-day operations.

**Scholarship Report – Sandra Gresh**

Sandy updated the Board with the Scholarship Fund balance.

No applications were received for the PAASD Professional Development Scholarship for the awards in 2021.

The timing for applications for 2022 scholarships will be the same as in previous years, October 1 through December 15, 2021.

Motion: (Craig Steinley) To require one letter of recommendation to be submitted with the application. (Previously, two were required). Seconded by Bill Bear.

**Motion passed.**

**Old Business**

Assessors Conference: PAASD donated \$1,000 to this year's (2021) SDAAO's conference held in Hot Springs, SD.

Strategic Planning: The 2022 Strategic Planning Meeting was discussed.

Motion: (Scott Kopplin) To have the Strategic Planning Meeting in conjunction with the Summer Board Meeting in Pierre, SD, at the RedRossa, with the same format as the 2021 meeting. Seconded by Amy Frink.

**Motion passed.**

Logo Task Force – will have something to present at the 2021 Fall Conference.

**New Business:**

Craig offered an explanation of the suggested President's travel and the cost involved.

Motion: (Craig Steinley) Increase the current budget for reimbursement to non-PAASD events to

A. National Events to \$2,500.

B. Regional Events to \$1,500.

Seconded by Mary Houk.

**Motion passed.**

There was some discussion regarding the AI Questionnaire about forming a new three-state AI Chapter. The state of South Dakota is currently split between two chapters. More work will be done with this topic.

The South Dakota Experience Training Program (ETP) was discussed. There is a huge demand for supervisors for appraiser trainees. SD has an ASC grant of \$120,000 a year for three years (\$360,000) to implement the ETP. Those working on the program are also working with SDSU to hire the Lead Trainer and Associate Trainer(s) for the ETP.

Motion: (Scott Kopplin) To adjourn the meeting. Seconded by Marv Siebrecht.

**Motion passed.**

Meeting was adjourned at 4:03 pm

Respectfully submitted,

Bev Luke  
PAASD Executive Secretary