



**PROFESSIONAL APPRAISERS ASSOCIATION OF SOUTH DAKOTA**  
**Board of Directors Fall Conference**  
**Thursday, October 13, 2016**  
**Holiday Inn Convention Center, Spearfish, SD**

**Call to Order**

President Adam Lalim called the meeting to order at 6:04pm MDT, noting that a quorum was present.

**Roll Call**

**Members present:**

Adam Lalim, Sandra Gresh, Charlotte Deaver, Craig Steinley, Bill Bear, Mary Houk, Lori Bales-Pechholt, Shandi McFarling, Kelsie Hughes, and Jeff Brown.

**Excused:**

Amy Frink, Brian Schmidt, David Lawrence, Allan Hall, and Prentice Weaver.

Guests: Sherry Bren, Executive Director – Appraiser Certification Program, Debbie Ellerton, and Brooke Newstrom.

**Staff:**

Bev Luke, PAASD Executive Secretary.

**Approval of Minutes**

Motion: (Bill Bear) To approve the minutes of the June 16, 2016 Board Meeting of PAASD as presented. Seconded by Charlotte Deaver.

**Motion passed.**

**Standing Committee Reports**

**Financial Report**

An explanation was given for the increase in yearly premium for the Executive Secretary bond insurance. A review by the insurance company revealed that our insurance was out of date and too low to cover the outstanding assets. An increase in coverage resulted in an increased premium.

Motion: (Craig Steinley) To approve the 2016 year-to-date financials as presented. Seconded by Mary Houk.

**Motion passed.**

**Membership Report**

110 Members currently. There was discussion about how to open Associate Memberships to REALTORS, lenders, and attorneys.

**Education Report**

Update given on the Supervisory courses year-to-date.

The Fall 2016 class to be held on October 14, 2016, **FHA Appraising for Valuation Professionals: FHA Single Family Housing Appraisal Requirements**, has 43 registrations.

The Annual Meeting to be held in January 2017 will begin with a BOD meeting on Wednesday, January 25. Tentatively, a planning session is again planned for the afternoon from 3:00 to 5:00pm with dinner to follow. The meeting is scheduled to begin at 6:00 pm (Central Standard Time).

On Thursday, January 26, 2017, an 8-hour seminar, **Appraising Rural Residential Properties** will be offered jointly with the South Dakota ASFMRA Chapter. The instructor will be an approved ASFMRA instructor.

On Friday, there will be two 7-hour seminars offered:

**Effective Appraisal Writing** – An Appraisal Institute seminar co-sponsored by the WY and Western SD Chapter of the Appraisal Institute. The instructor will be Alan Blankenship, Ph.D., an Appraisal Institute instructor.

**Drone Technology & Its Impact on the Appraisal Industry** – Lamar Ellis, III, MAI, SRA, will be the instructor. PAASD and the SD Chapter of the ASFMRA will also jointly sponsor this seminar.

There will again be a survey for the Annual Meeting attendees to complete to help the Education Committee plan future education.

### **Public Relations Report**

Motion: (Mary Houk) To separate the Annual Meeting entertainment from the Scholarship Fund Drive by having a separate line item in the budget for an Annual Meeting Social. Seconded by Kelsie Hughes.

#### **Motion passed.**

The amount to be put in the budget for the Annual Meeting Social will be determined by the Public Relations committee and Sandy Gresh, the 2017 PAASD President.

### **Special Committee Reports:**

#### **Legislative Report**

Craig Steinley reported on the funds in the Legislative Fund. He commented that perhaps there will come a time that the PAASD budget will no longer need the \$1,600 line item for the legislative fund since the fund has reached its target level.

He also noted that Barry Wilfahrt has been retained by the NDAA as their lobbyist. This will enable North Dakota and South Dakota to work together more closely on legislative matters affecting appraisers.

President Adam introduced Sherry Bren, the Executive Director of the SD Appraiser Certification Program, who gave an update for the Program. Ms. Bren said that in reviewing the Appraisal Management Companies regulatory authority requirements, it appears that the current statutes may cover all the requirements. Possible AMC authorities are currently the only possibility on the horizon requiring legislation, and only if the existing statutes are not sufficient.

The Appraisal Certification Program got an “excellent” rating in the recent review done by the Appraisal Subcommittee.

Ms. Bren announced that the rules update includes a Midway to Upgrade Review after 50% of experience has been reached. Those who are on a path to upgrade will be able to submit appraisals and a review will be conducted to let them know if there are any deficiencies in their work product. This will give them the ability to correct the deficiencies prior to their final review. Further remedial education may be suggested, but won't be mandatory. Those who submit appraisals for this Midway to Upgrade Review will not face disciplinary consequences for deficiencies.

The complaint process was also reviewed. All complaints received by the Department will be treated as an Allegation of Non Compliance. If an investigation reveals that it has credibility and the Department finds there are areas of deficiencies that warrant disciplinary action, the Secretary of the Department will file the complaint. Only at that point is the allegation finally labeled a “complaint” by the Department.

**Website Report**

Craig Steinley noted that new mailing lists were put together so we can advertise our new PAASD website. Postcards will be mailed to appraisers, bankers, and attorneys to get the word out and to encourage them to visit the PAASD website.

**Scholarship Report**

Motion: (Mary Houk) To authorize the Board to approve spending \$1,500 for prizes for the 2017 Annual Meeting raffle drawing. Seconded by Lori Bales-Pechholt.

**Motion Passed**

Motion: (Kelsie Hughes) To offer two of the four PAASD Professional Development Scholarships to South Dakota State-Registered appraisers who have joined PAASD and either have a two year membership history with PAASD or have a supervisor who has been a PAASD member for at least the previous two years. Seconded by Shandi McFarling.

**Motion Passed**

**Old Business:**

Model agreement for supervisors-trainees will focus only on independent contractors – no salaried or wage earners will be covered by the agreement.

**New Business:**

None.

Motion: (Mary Houk) To adjourn the meeting at 7:31 pm MDT. Seconded by Bill Bear.

**Motion Passed.**

Respectfully Submitted,  
Bev Luke  
PAASD Executive Secretary