



**PROFESSIONAL APPRAISERS ASSOCIATION OF SOUTH DAKOTA**  
**Board of Directors Meeting**  
**Wednesday, January 15, 2014**  
**Cedar Shore Resort**  
**Chamberlain, SD**

**Call to Order**

President Lisa Jensen called the meeting to order at 6:33pm CDT, noting that a quorum was present.

**Roll Call**

**Members present:**

Lisa Jensen, Brian Schmidt, Craig Steinley, David Lawrence, Amy Frink, Adam Lalim, Sandra Gresh, Jane Meekins, Tom Meekins, Randy Vance, Allan Hall, Prentice Weaver, Kristie Hankel, Bill Bear, and Kelsie Hughes.

**Guests:**

Debbie Ellerton and Mary Houk, PAASD members, and Sherry Bren, Executive Director of the SD Appraiser Certification Program.

**Staff:**

Bev Luke, PAASD Executive Secretary.

**Approval of Minutes**

Motion: (Randy Vance) To approve the minutes of the October 10, 2013 Board Meeting of PAASD.  
Seconded by Kristie Hankel.

**Motion passed.**

**Reports**

**Financial Report**

Financial report moved to later in the meeting.

**Membership Report**

As of January 1, 2014 there are 128 members.

Membership showcase will be addressed later in the meeting.

**Education Report**

The income and expense report for the Fall 2013 class was reviewed. There were 65 attendees at the **UAD Aftereffects: Efficiency vs. Obligation** in Deadwood.

January 2014 preliminary class attendance: 110-112 in the **National 7-Hour USPAP Update Course**, 65 in **Evaluating Residential Construction**, and 50 in the ASFMRA offering – **Farmland Drainage and Drain Tile Seminar**.

It was decided that the Fall 2014 and January 2015 education offerings will be handled by the Education Committee after they have a chance to review the Education Survey results.

**Financial Report**

Motion: (Brian Schmidt) To approve the 2014 budget as submitted. Seconded by Randy Vance.

**Motion passed.**

The year-to-date Financial Reports were reviewed. Motion: (Randy Vance) To approve the 2013 Financial Reports as submitted. Seconded by Adam Lalim.

**Motion passed.**

### **Legislative Report**

Craig Steinley reviewed the spreadsheet for the Legislative Fund and noted that Barry Wilfahrt was hired as PAASD and SD Chapter of ASFMRA lobbyist for the 2014 SD Legislative Session.

Craig introduced guest Sherry Bren, the Executive Director of the SD Appraisal Certification Program. She updated the Board on the Department legislation that will be introduced in the 2014 Legislative Session. SB 47 – Criminal background check and fingerprinting. SB 48 - \$25,000 surety bond for AMC's.

Sherry announced that a new appraiser log is being developed and will be available on the website when completed.

### **Scholarship Report**

Four **PAASD Professional Development Scholarships** were previously approved by the Board to be given at the 2014 Annual Meeting. Seven applications were received: one did not comply with the required criteria and one was submitted after the deadline. Therefore, there will be five applications in the drawing for the four **PAASD Professional Development Scholarships**.

Motion: (Craig Steinley) Open the window from twelve months to eighteen months to complete a course. Seconded by Randy Vance. A recipient of a **PAASD Professional Development Scholarship** would have eighteen months to complete the course for which the application was submitted.

**Motion passed.**

Motion: (Prentice Weaver) Award five **PAASD Professional Development Scholarships** at the 2014 Annual Meeting, thereby eliminating the need for a drawing. Seconded by Kristie Hankel.

**Motion passed.**

The five **PAASD Professional Development Scholarships** were awarded to Mary Houk from Rapid City, Jon Beitelspacher from Aberdeen, Brian Gatzke from Brookings, Michael Haeder from Rapid City, and Kim Heyen from Sioux Falls.

Motion: (Randy Vance) To present four PAASD CE scholarships and four DENNY WAGNER CE scholarships at the 2014 Annual Meeting from a random drawing of those who attend a 2014 PAASD sponsored seminar.

**Motion passed.**

### **Public Relations Report**

To be addressed under Old Business.

### **Website Report**

To be addressed under Old Business.

### **Old Business**

Showcasing Members:

Ideas were discussed as to how to give back to the members of PAASD. Updating the Directory, upgrading the website, and dues discount for member renewals were suggested. The Showcase Committee - Lisa Jensen, Craig Steinley, David Lawrence, Randy Vance, Sandy Gresh, and Bev Luke - will put together some suggestions.

Motion: (Randy Vance) \$95 for current year dues, cheaper for a 2-year renewal - \$150 for two years. Seconded by Craig Steinley. Motion was withdrawn.

Executive Secretary's Contract:

Motion: (Prentice Weaver) To renew contract with Bev Luke and increase contract monthly pay to \$700 for two years. Seconded by Randy Vance.

Amendment To Motion: (Adam Lalim) To renew contract with Bev Luke and increase contract month pay to \$700 for February 2014 to January 2015, and \$725 for February 2015 to January 2016. Seconded by Brian Schmidt. President Lisa called for a vote to amend the original motion. **All in favor.**

President Lisa then called for a vote on the original motion, as amended.

**Motion passed, as amended.**

**New Business:**

Motion: (Randy Vance) To send \$1,000 to the Banker's Association to sponsor a Happy Hour during their South Dakota convention. Seconded by Jane Meekins.

**Motion passed.**

Motion: (Brian Schmidt) To nominate Adam Lalim for 2014-2015 Secretary/Treasurer. Seconded by Allan Hall.

**Motion passed.**

Motion: (Craig Steinley) To present the following slate of officers for the 2014-2015 year on behalf of the Board:

President Elect:	Allan Hall
Secretary/Treasurer:	Adam Lalim
Director:	Brian Schmidt
Director:	Mary Houk
Director:	Charlotte Deaver (after receiving her consent to run)
Director:	Steve Kubik (after receiving his consent to run)

President will be David Lawrence (moves up from President-Elect)

Seconded by Kristi Hankel.

**Motion passed.**

Motion: (Adam Lalim) To adjourn the meeting. Seconded by Randy Vance.

**Motion passed.**

Meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Bev Luke  
PAASD Executive Secretary